To: 'Getto, Leila'[leila\_getto@ios.doi.gov]

From: Forrester, Susan

**Sent:** 2017-09-26T07:45:46-04:00

Importance: Normal

Subject: RE: Do you have 5 minutes to walk me through name tags and table tents

**Received:** 2017-09-26T07:45:58-04:00

I got it figured it out - no worries!

**From:** Getto, Leila [mailto:leila\_getto@ios.doi.gov] **Sent:** Monday, September 25, 2017 11:37 PM

To: Forrester, Susan

Subject: Re: Do you have 5 minutes to walk me through name tags and table tents

Hi! I'm sorry for just seeing this now. It's basically mail merge. I can call you in the morning if you haven't already done them.

Leila Sepehri Getto U.S. Department of the Interior Immediate Office of the Secretary Deputy Director, Scheduling and Advance Direct: (202) 208-5359 Cell: (202) 706-9435

On Mon, Sep 25, 2017 at 1:06 PM, Forrester, Susan < SForrester@uschamber.com > wrote: Hello!

I can see the templates but I Don't understand how the merge works for these.

Thanks,

## **Sue Forrester**

Managing Director Global Energy Institute

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